The Richlands Town Council/Staff held a Budget Work Session Meeting in the Richlands Council Chambers on April 17, 2019 at 6:30pm with the following present:

Mayor:	Paul Crawford
Town Manager:	Tim Taylor
Town Clerk:	Connie Allen
Council Members:	Vickie England, Rod Cury, Mary Ann Strong
Council Member Late Arrival:	Rick Wood
Council Members Absent:	Doug Ratliff, Richard Brown
Staff Present:	George West, Gordon Russ, Keith Reynolds, Adrienne Cordle, Jerry Gilbert

Mayor Crawford – Called the meeting to order.

Tim Taylor – Reviewed layout of Budget

- Three (3) prior years of Actual
- Current Budget
- Current YTD thru January 2019

We will look at expenditures for O/M costs, capital is not included at this point.

1. Reviewed O/M Budget for Police Department
   - Total increase of $53,084, significantly due to Health Insurance (i.e. full staff, changes in plan due to employee going from single to family)
   - $32,069 and line of duty payments, additional $4787 due to expected increase in per employee cost.

Jerry answered question on line item budget amounts.

- Office Supplies
- Supplies and Materials
- Uniforms
- Equipment – i.e. gun purchases

Tim – Supervisors and managers responsible to stay under or within budget. If they go over the total budget by 1% they must go to Council and ask for appropriations.

Jerry - Capital Needs – We would like to have at least four (4) total patrol vehicles. We are trying to apply for grant funding for some of these units but no guarantee. Police car equipped will be approximately $40,000.

Jerry - We need a new Radio Console which effects Fire/Rescue and Police. We continue to patch/repair what we have now. Quote of $65,000 shared by all three (3) departments @$21,667 each.

Tim – Sheriff's office can apply for funding for these types of things that we are not eligible to apply for, however; we should approach the sheriff about assisting with the funding source.

Jerry – Laptops/Tablets in the cars need replaced.

Mayor Crawford - We will address capital later, not on these budgets.

Tim - Reviewed Fire Department Budget, minor changes overall decrease of $7,060.

Tim – Reviewed Rescue Budget, overall increase of $12,445.

- Two-way Radio Maintenance – Mayor asked about increases.
- Supplies & materials – Mayor asked about increases.

Mayor Crawford – Please add money to the budget to cover special projects/studies.

Keith – Fire Department – Handed out information to each person.

- Vehicle List
- Background information on ISO.
- Graph of Countywide ratings.

Keith - We need a new truck.

Tim – Trucks that are 20 plus years will not go into the ISO rating, which will affect the ISO rating and the insurance per household will increase.

Keith – We are currently a Class 6 Rating, we do have to potential to be a Class 4 or Class 5. It takes 10 months to get a truck from the date of order. A five (5) mile radius from Fire Station in Brickyard is included in our ISO rating.

Keith - The total cost to purchase a new truck fully equipped is $747,000. We will sell our 1992 Emergency Fire Pumper. We may get approximately $20K to $40K. We have approximately $100,000 in reserve from Department of Fire Program, money can be used for down payment.

Keith - We need a new Fire and Rescue Building.

Tim - We need to move Fire Station to a different location in Town.

Mayor Crawford - We need to know cost before we can consider how to pay for a new building, etc. Tim, can you get us some numbers and we will review solution to finance.

Council - Consensus of Council members present to move forward with truck.

Tim - Reviewed the Rescue/Fire Analysis report in summary.

- Rescue 5-year cumulative total loss ($978,196)
- Fire 5-year cumulative total loss ($551,844)

EMS covers service for about 19,000 people. The county population is approximately 44,000.

Mayor Crawford – Please add to the Council Meeting agenda for May 2019 to appoint two (2) member committee to attend/interact with BOS to negative EMS/Fire Contract for FY2021.

Mayor Crawford - Do we have a motion to adjourn?

Rod- I make a motion to adjourn, Rick seconded the motion.

Mayor Crawford - We have a motion and a second, all those in favor of the motion say yes. All those that oppose say no. Motion carries 4/0.

Adjourned Meeting at 9:00pm.

Paul Crawford, Mayor

Connie Allen, Town Clerk