Town of Richlands

Town Manager Posting

The Town of Richlands, Virginia is currently seeking applicants for the position of Town Manager.

Minimum requirements for the position include a bachelor's degree in finance, engineering, public or business administration, with a master's degree preferred. A minimum of ten years of public and/or private sector management with significant experience dealing directly with local governments as a manager, deputy or assistant, department head in an organization similar with similar or greater complexity, with a background in budget, staffing, and electrical engineering as it applies to public works, water, and environmental administration is preferred.

Competitive candidates must demonstrate achievement in a broad range of areas, including working effectively with a Town Council, Regional Partners and Facilities, the community, businesses, and the ability to promote economic development.

The Salary for the position is negotiable, based on qualifications and experience. Benefits include participation in Virginia Retirement System, paid time off, group life insurance, and medical insurance, access to town owned vehicle.

The Town of Richlands is a full-service municipality that operates under a Council/Manager form of government with a 2020- 2021 adopted budget over $16 million and a staff over 120 full and part-time employees. Seeking an innovative and visionary consensus builder with outstanding management and operational skills able to empower staff and ability to successfully achieve desired established goals.

The Town will be accepting applications until the position is filled. Please submit your application, resume, and cover letter directly to the Town Hall at 200 Washington Square Richlands, VA 24641.

Applications may be downloaded from the Town of Richlands website https://www.town.richlands.va.us/ or may be obtained directly at the Town Hall or by calling (276)964-2566.

The Town of Richlands is an Equal Opportunity Employer; women and minorities are encouraged to apply.